



**NARSIMHA REDDY ENGINEERING COLLEGE**  
**UGC AUTONOMOUS INSTITUTION**

Maisammaguda (V), Kompally - 500100, Secunderabad, Telangana State, India

UGC - Autonomous Institute  
Accredited by NBA & NAAC with 'A' Grade  
Approved by AICTE  
Permanently affiliated to JNTUH

**INTERNAL  
QUALITY  
ASSURANCE CELL  
(IQAC)**

**Minutes of Meeting  
AY 2022-2023**

**Second Quarter  
Meeting**



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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

NRCM/IQAC/AY 2022-23/4

Date : 7-10-2022

To

The Chairman, IQAC

Narsimha Reddy Engineering College,  
Secunderabad.

**Respected Sir,**

**Sub :** Permission to conduct IQAC Meeting, AY 2022-23, Second Meeting in NRCM-reg

With reference to this subject cited above, IQAC Meeting is planned to be conducted on 20- 10-2022(Thursday), at 2:00 PM to discuss on the following agenda points. Hence it is requested to accord permission for the same to discuss the following

**Agenda:**

1. Approval of previous minutes of Meeting held on 17- 06-2022(Friday) and action taken.
2. Relevance and quality of academic programmes
3. Identifying students who may require additional support to monitor their attendance, performance, and progress.
4. To review the results of January-June 2022 End semester examination
5. Initiative for enhancing Alumni Connect and Industry Interaction
6. Any other matter with the permission of the Chair

Thanking you,

Yours faithfully,

  
IQAC Coordinator

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

NRCM/IQAC/AY 2022-23/5

Date : 11-10-2022

#### Circular

All members of the IQAC are hereby notified to attend the IQAC Meeting scheduled for 20- 10-2022(Thursday), at 2:00 PM in the Board Room, Mahatama Gandhi Block.

#### **Agenda:**

1. Approval of previous minutes of Meeting held on 17- 06-2022(Friday) and action taken.
2. Relevance and quality of academic programmes
3. Identifying students who may require additional support to monitor their attendance, performance, and progress.
4. To review the results of January-June 2022 End semester examination
5. Initiative for enhancing Alumni Connect and Industry Interaction
6. Any other matter with the permission of the Chair



**IQAC Coordinator**



**Principal**  
**PRINCIPAL**  
**NARASIMHA REDDY ENGINEERING COLLEGE**  
 Survey No: 518, Maisammaguda (V), Budayal  
 Medchal (M), Medchal Dist, Hyderabad-500100.

#### **Copy to:**

1. The Chairman- For kind information
2. Heads of all Departments
3. Members Concerned
4. Librarian
5. Administrative Officer
6. Accounts officer
7. Physical director

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Meeting, AY 2023-2024 held on 20<sup>th</sup>, Oct 2022

NRCM/IQAC/AY 2022-23/6

Minutes of the meeting of the "Internal Quality Assurance Cell (IQAC)" of Narsimha Reddy Engineering College, Secunderabad, held on 20- 10-2022(Thursday) at 2 PM in the Board Room, Mahatama Gandhi Block.

S.No.	Name of the Person	Position	Designation
1.	Dr.R.Lokanadham	Chairperson: Head of the Institution  Teachers to represent all levels (3 to 8)	Principal
2.	Dr U. Mohan Srinivas		Professor & Head of CSE
3.	Dr.Honey Durga Tiwari		Professor & Head of ECE
4.	Dr.T.L.Ramadasu		Professor & Head of CIVIL
5.	Dr. Gattagalla Seshadri		Professor & Head of EEE
6.	Dr.M.Ashok Kumar		Professor & Head Mech.
7.	Dr.Shailendra Yadav		Head MBA
8.	Prof.N. Sai Kiranmai		Assistant Professor & Head of FME
9.	Dr.P.Venkat Rao		Professor & Dean-Academic
10.	Sri J.Trishul Reddy	One member from Management	Secretary, NRCM
11.	Mr.P.Ramesh	Office Superintendent	Administrative Officer
12.	Mr.M.Srinivas Reddy	Local Society/Trust	Ex. Sarpanch, Maisammaguda
13.	Mr.G Naga Samrudh	Student	III ECE
14.	Ms.S Akshara Reddy	Student	III CSE
15.	Erumalla Kartheek	Alumni	CEO,KATE Technologies, Hyderabad
16.	Mr. K. KamshiKrishna	Employer	HR Manager, Danush Engg. Services India Pvt. Ltd.Hyd.
17.	Mr.T.K.Kothandaraman	Industrialists	MD, Orbit Equipment Pvt.Ltd. Hyd.
18.	Mr.VRamu Naik D/o Ms.V.Nikitha (IV CIVIL)	Stakeholders(Parent)	Business
19.	Dr.K.Eswaramoorthy	IQAC Coordinator	Professor & Dean of Accreditations, EEE

Copy to :	a) All HODs	CSE	CSE-Emerging	ECE	EEE	CE	PRINCIPAL	PRINCIPAL	PRINCIPAL
	b) Concern Persons	<i>ref</i>		<i>X Honey D</i>	<i>Ref</i>	<i>ref</i>	<i>ref</i>	<i>ref</i>	<i>ref</i>

Dr.R.Lokanadham, Chairperson-IQAC and Principal, welcomed all the external and internal members of IQAC meeting.

Dr.R.Lokanadham, strategic plan and initiation taken to achieve them for the AY 2022-2023. He also presented the steps taken for Outcome Based Education, Research & Development, Industry Institute Interaction. He requested Dr.K. Eswaramoorthy, IQAC Coordinator to conduct the meeting.

Dr.K.Eswaramoorthy,Coordiantor-IQAC, welcomed all the external and internal members and highlighted the institute latest achievements. He has presented the opening remarks and shared the remedial measures for the suggestions made by the members in the IQAC meeting held on 20- 10-2022(Thursday).

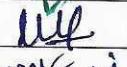
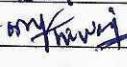
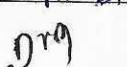
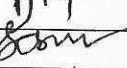
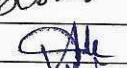
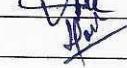
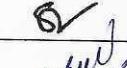
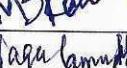
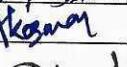
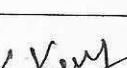
<b>Item No:1</b>	<b>Approval of previous minutes of Meeting held on 17- 06-2022(Friday) and action taken.</b>		
	<b>S.No</b>	<b>Agenda/Minutes of previous meeting</b>	<b>Action Taken</b>
	1	<b>Adequacy, maintenance and proper allocation of support structures and services</b>	For smooth functioning of the institution and for academic purpose, all laboratories are serviced before the commencement of the semester. The facilities are required for departmentwise upgraded (Electricity resources, water resources, etc)
	2	<b>Internship/Mini Project Summary Presentation</b>	The finalized internship list was unanimously approved, ensuring transparency and accountability in student placements. Internship review was conducted for the individual/ team of students based on their type of internship. Suggestions for improvement in internship coordination and monitoring were noted for future implementation, fostering continuous enhancement of internship programs.
	3	<b>Admission Process and Campus Tour Guidance</b>	Admission processes were reviewed to ensure clarity and adherence to deadlines, enhancing the efficiency of student admissions. Protocols for campus tour guidance were established, providing a structured and informative experience for prospective students and parents. All seats filled during counseling were conducted in accordance with the guidelines set by JNTUH and AICTE, including both seats allocated through JNTUH counseling and those under management quota.
	4	<b>Orientation Programmes Planning</b>	The orientation program for both first-year and lateral entry students was successfully conducted. Feedback was collected during each session of the program, and necessary actions were taken to address concerns and improve subsequent sessions, ensuring an enhanced experience for all participants.
	5	<b>Academic Action Plan 2022-2023 and Budget</b>	All department heads have submitted their academic plans along with the proposed budgets, fulfilling the necessary administrative

	<b>Submission</b>	requirements for planning and resource allocation. This action promotes transparency and accountability in financial management, facilitating informed decision-making and efficient use of available funds.
<b>Resolution</b>	The committee approved all the necessary action taken and approved the minute of meeting held on 17- 06-2022(Friday).	
<b>Item No:2</b>	<b>Relevance and quality of academic programmes</b>	The importance of maintaining the relevance and quality of undergraduate programs. It emphasizes achieving 100% syllabus completion and conducting regular tests to identify both slow and advanced learners. The goal is to enhance student performance, particularly in Mid-1 tests, through targeted support and interventions.
<b>Item No:3</b>	<b>Identifying students who may require additional support to monitor their attendance, performance, and progress.</b>	Identification of Slow Learners: Class coordinators were tasked with conducting meetings with faculty members to compile class-wise information about student learning. Based on this data, slow learners were identified and encouraged to attend Additional & Remedial Classes. Counseling sessions were also arranged to provide support and guidance to these students. Criteria for Advanced Learners: Advanced learners were identified as students who demonstrated consistent attendance (attending 2-3 classes per week per course), active participation in quizzes, and regular submission of assignments, regardless of their marks obtained. This criterion ensured that students' dedication and engagement were recognized beyond their academic performance alone. Dean-Academic presented the above points to Identifying slow and advanced learners
<b>Item No:4</b>	<b>To review the results of January-June 2022 End semester examination</b>	During the review of the January-June 2022 end semester examination results, Mr. C. Dinakaran presented the pass percentage, subject-wise performance, and number of backlog students for the autonomous batch students of the first and second years, categorized department-wise. Subsequently, Dr. Shilandra Yadav presented similar data for the JNTUH batch students of the third and fourth years, also categorized department-wise. This comprehensive presentation allowed for a thorough assessment of student performance across different academic levels and departments.
<b>Item No:5</b>	<b>Initiative for enhancing Alumni Connect and Industry Interaction</b>	To enhance alumni connect and industry interaction, the Dean of Academic Affairs proposed conducting alumni meetings and graduation days in alignment with the schedule provided by JNTUH. This initiative aims to bring together alumni, current students, and industry representatives on significant occasions, fostering networking opportunities, knowledge sharing, and collaboration. By organizing these events in conjunction with the JNTUH schedule, the institution can maximize participation and engagement, thereby strengthening alumni relations and industry partnerships for the mutual benefit of all stakeholders.

Dr.R.Lokanadham., Principal and Chairperson thanked all the External and Internal Committee members for their valuable suggestions.

The Agenda having been discussed, the Members expressed satisfaction and approved the plans and ongoing activities. The meeting is concluded with vote of thanks by Dr.K.Eswaramoorthy, IQAC Coordinator.

**The following members were present in the meeting**

S.No.	Name of the Person	Position	Designation	Signature
1.	Dr.R.Lokanadham	Chairperson: Head of the Institution	Principal	
2.	Dr U. Mohan Srinivas		Professor & Head of CSE	
3.	Dr.Honey Durga Tiwari		Professor & Head of ECE	
4.	Dr.T.L.Ramadasu		Professor & Head of CIVIL	
5.	Dr. Gattagalla Seshadri	Teachers to represent all levels (3 to 8)	Professor & Head of EEE	
6.	Dr.M.Ashok Kumar	Chairperson: Head of the Institution	Professor & Head Mech.	
7.	Dr.Shailendra Yadav		Head MBA	
8.	Prof.N. Sai Kiranmai		Assistant Professor & Head of FME	
9.	Dr.P.Venkat Rao		Professor & Dean-Academic	
10.	Sri J.Trishul Reddy	One member from Management	Secretary, NRCM	
11.	Mr.P.Ramesh	Office Superintendent	Administrative Officer	
12.	Mr.M.Srinivas Reddy	Local Society/Trust	Ex. Sarpanch, Maisammaguda	
13.	Mr.G Naga Samrudh	Student	III ECE	
14.	Ms.S Akshara Reddy	Student	III CSE	
15.	Erumalla Kartheek	Alumni	CEO,KATE Technologies, Hyderabad	
16.	Mr. K. KamshiKrishna	Employer	HR Manager, Danush Engg. Services India Pvt. Ltd.Hyd.	
17.	Mr.T.K.Kothandaraman	Industrialists	MD, Orbit Equipment Pvt.Ltd. Hyd.	
18.	Mr.VRamu Naik D/o Ms.V.Nikitha (IV CIVIL)	Stakeholders(Parent)	Business	
19.	Dr.K.Eswaramoorthy	IQAC Coordinator	Professor & Dean of Accreditations, EEE	